

2010 IGRA-SANCTIONED RODEO REVIEW & EVALUATION

Rodeo _____ Rodeo Dates _____

Hosting Association Address _____

City _____ State _____ Zip _____

Event Location _____

KEY SUCCESS FACTORS SECTION

CORE REQUIREMENTS

Please either check YES or NO on each of the following items and complete requested information lines.

1. Does stock contractor have liability insurance? (Rule V, ¶ 16). Yes No
 Company _____ Policy # & Expiration _____ (attach copy)
2. Are professional medical personnel and ambulance/transport vehicle on site 1) with easy access to the arena; 2) during the running of all events and Grand Entry; and, 3) observing rough stock events? Ambulance service name _____ Yes No (Rule I, ¶ 11)
3. Is a large-animal veterinarian on site during the running of all events and Grand Entry? Yes No
 Name of Veterinarian _____ Contact _____ (Rule I, ¶ 1)
4. Has the association provided an arena in accordance with the IGRA Rodeo Rules, or received a variance for the arena size at least 45 days prior to the rodeo? (Rule I, ¶ 16) Yes No
 - a. Arena #1 Regulation size: Minimum 100' x 175'. List actual size _____ ft x _____ ft
 - b. Arena #2 Regulation size: Minimum 100' x 175'. List actual size _____ ft x _____ ft
 - c. Date of approved variance if non-regulation size _____ (Rule I, ¶ 22)

FACILITY

Please either check YES or NO on each of the following items. If Not Applicable, line through both YES and NO and both boxes.

5. Was the rodeo completed without difficulty or injury to animal due to arena conditions? Yes No
If NO, describe the difficulty or injury and what action was taken in the **Comments** section
6. Has the Hosting Association provided a minimum of 3 working bucking chutes or received a variance for fewer chutes? Date of variance, if applicable _____ Yes No
7. Was equipment available to adequately prepare & maintain arena conditions Yes No

STOCK CONTRACTOR AND LIVESTOCK (describe irregularities in **Comments** section)

Please either check YES or NO on each of the following items. If Not Applicable, line through both YES and NO and both boxes.

8. Did the livestock conform closely to the specified weight, height and horn requirements? Yes No
If NO, Did hosting association request the specified weight of livestock? Check contract. Yes No
Bulls: Minimum weight 1,200 pounds **Calves:** 200 to 300 pounds
Steers: Steer Riding minimum 900 pounds. Three groups of 400 to 500 pounds. One group for Chute Dogging & Steer Decorating, one for Team Roping, and one for Wild Drag).
Goats: Common goats minimum height 24 inches at shoulders (no Billy or fainting goats).
Bull horns blunted to approximately the diameter of a fifty-cent piece?
Riding steer horns blunted to approximately the diameter of a quarter?
Other steer horns blunted to approximately the diameter of a dime?
Camp event & Chute Dogging steer horns a minimum of 7 inches long
9. Was the rodeo completed without animals being abused, beaten, mutilated, or cruelly prodded?
If NO, please describe incident and action(s) taken in **Comments** section. Yes No
10. Was the rodeo completed without the Chute Coordinator reporting any problems with stock and/or stock contractor to the checklist Trustee? **If NO**, describe in **Comments** section. Yes No

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EVALUATION SECTION

See last page for **Evaluation Scale Guidelines/Definitions**. Use the following as a minimal guideline.

Be sure to consider all circumstances and the Hosting Association response and outcome.

SAFETY, SECURITY, AND ANIMAL WELFARE

1 2 3 4 5 6

- Did the hosting association provide contestants and officials bag with required forms?
(Map on **blue** paper with name & location of the nearest medical facilities to both Host Hotel and Rodeo Grounds, and, any issue of the Health & Safety newsletter "Horse Sense" on the back of map)
- Is there a solid-floored skid with minimum dimensions of 4' X 8', sturdy enough to remove a horse or bull? **Skid must be stored as close as possible to the arena.**
Alternatively, is the venue a professional livestock/rodeo facility with procedures to humanely handle injured animals?
- Is the large-animal veterinarian information posted in the barn area?
- Were all medical forms completed as required (printed name and signature at minimum) by contestants (back of contestant number), volunteers, staff, officials and buddy pass holders (IGRA medical form)?
- Did all contestants, volunteers, staff, officials, buddy pass holders, and media/photographers (if allowed in chute/arena areas) sign the IGRA liability waiver?
- Did hosting association provide adequate security?

CONTESTANTS

1 2 3 4 5 6

- Has rodeo published the rules, regulations, and minimum payoff at least sixty (60) days prior to the rodeo date (via Web site, contestant mailing, etc.)?
- Did the hosting association send all pre-registered contestants the contestants mailing information seven (7) or fourteen (14) days prior to the rodeo, as applicable?
(Tri-fold or information sheet, horse stall info, approved variances, purse and added prize money)
- Was time and place for new contestant meeting posted at registration and were new contestants notified of disqualification for failure to attend?
- Did all new contestants receive a rodeo rulebook?
- Was water and/or sports drink available for staff & contestants during entire rodeo?
- Were rodeo protest procedures adhered to (announced and posted, including Protest Chair name)?

RODEO OPERATIONS, LOGISTICS AND OFFICIALS

1 2 3 4 5 6

- After rodeo sanctioning, did the required logos appear in all advertising and promotional material owned by and related to the rodeo, except business card size?
- Did Rodeo Secretary hold officials meeting within 30 minutes after close of registration?
- Did Scorekeeper hold training session with Timers prior to the start of rodeo?
- Did the key personnel wear the approved color vest/shirt during the performances?

Required Certified Officials

Judges (list names)

Arena Director(s) (list)

Chute Coordinator(s) (list)

Rodeo Secretary (list name)

Rodeo Scorekeeper(s) (list)

Required Rodeo Officials

Rodeo Director (list name)

Minimum 3 Timers (list names)

Professional bullfighter (list)

Professional pick-up men (2) (list)

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AFTER THE RODEO.

Please either check YES or NO on each of the following items. If Not Applicable, line through both YES and NO and both boxes.

- A. Was the rodeo completed without the Arena Director or Chute Coordinator reporting any animal injuries to the Checklist Trustee? **If NO**, describe in **Comments** section. Yes No
- B. Was the rodeo completed without any injuries that required transport to medical facility? **If NO**, attach injury reports Yes No
- C. Was contestant roll call list obtained from the Rodeo Auditor or Rodeo Secretary (attach)? . . . Yes No
- D. Did Hosting Association make reasonable/best effort attempts to resolve reported issues? Yes No

COMMENTS. Use back of this page or additional page if more room is needed.

BEST PRACTICES OBSERVED. Use back of this page or additional page if more room is needed.

RECOMMENDATIONS. Use back of this page or additional page if more room is needed.

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ACKNOWLEDGEMENT BY SPECIFIED RODEO OFFICIALS.

Date	Rodeo Director (print name)	Signature
Date	Arena Director (print name)	Signature
Date	Chute Coordinator (print name)	Signature
Date	Lead Judge (print name)	Signature
Date	Checklist Trustee (print name)	Signature
Date	Protest Trustee (print name)	Signature
Date	Rodeo Auditor (print name)	Signature

Forward original checklist and supporting documentation to the IGRA Secretary.

FINES. Any Fines will be added during RRB meeting. Use this page or additional page if more room is needed.

For questions 1-4, each question marked "No" is an automatic fine.

For "Evaluation Section" fine guidelines, refer to the **Evaluation Scale Guidelines & Definitions** below.

A "No" to questions 5-10 is an optional fine based upon RRB recommendations.

"After The Rodeo" questions A-D are informational only, not finable.

EVALUATION SCALE GUIDELINES & DEFINITIONS

The Rodeo Review & Evaluation is used as a tool for both Member Associations and IGRA to identify areas of improvement through education and mentoring. All factors should be considered to gain an overall picture of success by each independent area. Of particular weight is the association's willingness and ability to correct issues reported by the Checklist Trustee.

RATING FACTORS

RATING FACTORS	FINE
1 - Made little or no attempt of corrective action. Issue(s) not resolved. Requires mentoring, training, IGRA-U.	Yes
2 - Best effort to resolve issue(s). Not all resolved. Recommend better training, planning and/or execution.	Opt
3 - Excessive issues in this area. Most, if not all, corrected. Recommend better planning and/or execution.	Opt
4 - Meets or exceeds overall in this area with few issues and little direction. All issues resolved.	No
5 - Meets overall in this area with no direction or issues.	No
6 - Exceeds overall in this area with innovations and/or efficiencies without direction, correction or issues.	No