

## 2020 IGRA-SANCTIONED RODEO REVIEW CHECKLIST

Rodeo \_\_\_\_\_ Rodeo Dates \_\_\_\_\_  
 Host Association & Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Event Location \_\_\_\_\_

### GUIDELINES & GOALS:

Identify opportunities for improvement through education and mentoring.  
 Consider all factors to gain an overall picture of success by each independent area.  
 Of particular weight is the association's willingness and ability to correct issues reported by the Checklist Trustee.  
 Trustee **MUST** first bring any issues to the attention of the Rodeo Director in an attempt to correct and resolve.  
 If resolved, indicate compliance with a checked "YES" box.  
 If not resolved or not resolvable, indicate non-compliance with a checked "NO" box.

**Must check YES or NO on each item below. If Not Applicable, draw a line through both both boxes.**

### EMS / VET / FARRIER

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| 1 Meeting with EMS, Arena Director, Chute Coordinator, and Rodeo Director held prior to rodeo.  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2 Professional medical personnel were on site with easy access to the arena, during the running of all events including Grand Entry, and observed rough stock events.<br>Medical Company Name & personnel names _____ | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 3 Large-animal veterinarian was on site during the running of all events and Grand Entry.<br>Name of veterinarian _____ Contact # _____   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 4 Large-animal veterinarian and farrier information was posted in the barn area. <b>Rule VII.2 and VII.4</b>  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

### FACILITY

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| 5 Arena met requirements (minimum 120' x 195') or received an approved variance.<br><b>Arena #1</b> actual size _____ ft x _____ ft <b>Arena #2</b> actual size _____ ft x _____ ft | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 6 Minimum of 3 working bucking chutes.  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 7 Large animal skid was located as close to arena as possible during rodeo events.  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 8 All return gates were adequately covered. (Entire length and 2/3rds of height) <b>Rule VII.15.J</b>   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 9 Provided adequate equipment to prepare & maintain arena conditions.   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 10 Tractor was moved from the active performance arena during contestant runs. <b>Rule III.3.A.1.a</b>  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 11 Arena Director <b>AND</b> Chute Coordinator inspected the facility for hazards prior to rodeo.   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

### LIVESTOCK

- |  |     |                          |    |                          |
|--|-----|--------------------------|----|--------------------------|
| 12 Arena Director and/or Chute Coordinator inspected rodeo stock prior to each performance.            | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 13 Arena Director and/or Chute coordinator observed the "running of the stock".                        | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 14 Chute Coordinator and stock contractor sorted steers into three (3) groups prior to rodeo.          | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 15 Host Association's contract with stock contractor is attached.                                      | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 16 Rodeo <b>Rule IX</b> in its entirety was included in the Stock contractor's contract.               | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 17 Host Association's stock contract requested the proper specifications of livestock.                 | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| <b>Stock conforms to the specified weight, height, and horn requirements as follows:</b>               |     |                          |    |                          |
| 18 <b>Bulls</b> Min weight 1,200 lbs, non-horned, or blunted to minimum diameter of 50-cent piece.     | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 19 <b>Broncs</b> Min weight 1,000 lbs, previously bucked and capable of event.                         | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 20 <b>Riding Steers</b> Min weight 900 lbs, non-horned, or blunted to a minimum diameter of a quarter. | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 21 <b>Roping Steers</b> 400-500 lb range, horns of uniform length, blunted to min diameter of dime.    | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

*(Livestock continues on next page)*

## 2020 IGRA-SANCTIONED RODEO REVIEW CHECKLIST

- |                          |  |     |                          |    |                          |
|--------------------------|--|-----|--------------------------|----|--------------------------|
| 22 <b>Dogging Steers</b> | 400-500 lb range, min 7" horns, blunted to min diameter of dime.   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 23 <b>Camp Steers</b>    | 400-500 lb range, horns of uniform length, blunted to min diameter of dime.  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 24 <b>Calves</b>         | No more than a 30-lb difference between animals. Prefer nonhorned.   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 25 <b>Goats</b>          | Common goats, similar height & size - between 25-30 inches at shoulders.<br>No Billy or fainting goats. <b>No more than a 10 pound difference between animals.</b> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

**If any stock animal was pulled from the rodeo for not meeting the specifications or characteristics, use comments section to note:  
Event Name, and total number of stock used in the event.**

### STAFF AND SUPPLIES

- |  |  |     |                          |    |                          |
|--|--|-----|--------------------------|----|--------------------------|
| 26 Two (2) professional pick up men for Broncs.  |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 27 One (1) bullfighter for Bull Riding, Steer Riding, and Chute Dogging.                           |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 28 Properly equipped horse for finish flag judging.  |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 29 Arena Director examined all rodeo equipment for rule compliance prior to the start of the rodeo |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

### ANIMAL WELFARE

- |  |  |     |                          |    |                          |
|--|--|-----|--------------------------|----|--------------------------|
| 30 Rodeo was completed without animals intentionally being abused, beaten, mutilated, or cruelly prodded.<br>If <b>No</b> , please describe incident and action(s) taken in <b>Comments</b> section. |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 31 Chute Coordinator reports there were no problems or issues with stock and/or stock contractor.<br>If <b>No</b> , please describe in <b>Comments</b> section.                                      |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

### LIABILITY AND SECURITY

- |   |  |     |                          |    |                          |
|---|--|-----|--------------------------|----|--------------------------|
| 32 All contestants, volunteers, staff, officials, buddy pass holders, and media/photographers (if allowed in chute/arena areas) signed the IGRA liability waiver. |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 33 Provided adequate security to keep unauthorized persons and alcohol out of restricted areas.   |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 34 Voluntary medical forms were completed, legible, and stored. <b>Rule VIII.7</b>  |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 35 Stock Contractor Liability Insurance Policy received timely and met requirements. <b>Rule VII.3</b>  |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

### CONTESTANTS

- |   |  |     |                          |    |                          |
|---|--|-----|--------------------------|----|--------------------------|
| 36 Pre-registered contestants received the contestant information prior to the rodeo as outlined. |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 37 Water and/or sports drinks were available for staff & contestants during entire rodeo.         |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 38 Rodeo review request procedures were adhered to.   |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

### MEETINGS & OFFICIALS' APPAREL

- |   |  |     |                          |    |                          |
|---|--|-----|--------------------------|----|--------------------------|
| 39 Rodeo Secretary held officials meeting within 30 minutes after close of registration.  |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 40 Scorekeeper held training session with Timers prior to the start of rodeo.   |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 41 Key personnel wore the approved color vest/shirt during the performances.  |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 42 Time and place for new contestant meeting was posted at registration. New contestants were issued a Rodeo Rules handbook and notified of disqualification for failure to attend. |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

### ADVERTISING & PUBLISHING

- |   |  |     |                          |    |                          |
|---|--|-----|--------------------------|----|--------------------------|
| 43 Late Registration Policies were published ninety (90) days prior to the rodeo date.  |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 44 Host Association published the rules, regulations, and minimum payoff at least sixty (60) days prior to the rodeo date (via Web site, contestant mailing, etc.). |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 45 Association published whether a farrier would be available on-site or on call in the contestant mailer and/or email prior to the rodeo date. <b>Rule VI.4.B</b>  |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 46 After rodeo sanctioning, the required logos appeared in all advertising and promotional material owned by and related to the rodeo, except business card size.   |  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

## 2020 IGRA-SANCTIONED RODEO REVIEW CHECKLIST

### APPROVED VARIANCES

|          |                         |     |                          |    |                          |
|----------|-------------------------|-----|--------------------------|----|--------------------------|
| 1. _____ | Approved (90 days out)  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|          | Published (60 days out) | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2. _____ | Approved (90 days out)  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|          | Published (60 days out) | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

### FINES

Items with a NO checked above will result in an automatic by IGRA; additional fines must be noted in the comments to be assessed.

- \* A request to rescind a fine must be requested at the next scheduled IGRA Trustees meeting.
- \* Only a fineable offense resultant from a rodeo officials decision can be reversed at the RRB Meeting. Initiated by motion of host association Trustee and noted on the checklist, which is shared with the chair of the Rodeo Officials Committee.

**Total fines to be assessed by the IGRA Treasurer \$** \_\_\_\_\_

### AFTER THE RODEO (check box to indicate occurrence)

"After The Rodeo" questions A-F are informational only, not finable.

|   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| A Were any contestants injured?   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| B Were injury reports completed? (must be reviewed/signed by AD or CC and attached to the checklist)* | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| C Contestant roll call list from the Rodeo Auditor or Rodeo Secretary is attached.*                   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| D Hosting Association made reasonable/best effort attempts to resolve reported issues.*               | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| E Rodeo Program and examples of print advertising are attached.*                                      | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| F Association's contestant mailer and/or e-mail is attached.*   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

**\*Please provide an explanation in comments section if "No" is checked on questions B-F.**

### REQUIRED CERTIFIED OFFICIALS (list all names)

Judges (minimum of 3) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Arena Director(s) \_\_\_\_\_ / \_\_\_\_\_

Chute Coordinator(s) \_\_\_\_\_ / \_\_\_\_\_

Rodeo Secretary \_\_\_\_\_ / \_\_\_\_\_

Rodeo Scorekeeper(s) \_\_\_\_\_ / \_\_\_\_\_

### REQUIRED RODEO OFFICIALS (list all names)

Rodeo Director(s) \_\_\_\_\_ / \_\_\_\_\_

Timers (minimum of 3) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Professional bullfighter(s) \_\_\_\_\_ / \_\_\_\_\_

Professional pick-up men (min. 2) \_\_\_\_\_ / \_\_\_\_\_

### **COMMENTS** (continued on next page)

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**2020 IGRA-SANCTIONED RODEO REVIEW CHECKLIST**

**COMMENTS** (use back of this page or additional page if more room is needed)

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**BEST PRACTICES OBSERVED** (use back of this page or additional page if more room is needed)

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**RECOMMENDATIONS** (use back of this page or additional page if more room is needed)

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# 2020 IGRA-SANCTIONED RODEO REVIEW CHECKLIST

## ACKNOWLEDGEMENT BY SPECIFIED RODEO OFFICIALS

|                                |           |      |
|--------------------------------|-----------|------|
| Rodeo Director (print name)    | Signature | Date |
| Arena Director (print name)    | Signature | Date |
| Chute Coordinator (print name) | Signature | Date |
| Head Judge (print name)        | Signature | Date |
| Checklist Trustee (print name) | Signature | Date |
| Review Trustee #1 (print name) | Signature | Date |
| Review Trustee #2 (print name) | Signature | Date |
| Auditor (print name)           | Signature | Date |

**Forward original checklist and all supporting documentation to the IGRA Secretary.**