



***International Gay Rodeo Association
Meeting Minutes***

IGRA Executive Board Meeting

Date: February 28, 2024

Time: 7pm CT

Place: ZOOM

Recorder: Gene Fraikes – IGRA Secretary

Call to Order	Brian Helander called the meeting to order at 703pm
Roll Call	Roll call taken by Secretary Gene Fraikes. See sheet attached. No physical sign in sheet - account held virtually.
Quorum	A quorum was present

Order of business: Minutes

- **A motion was made by Guy Puglisi and seconded to approve the minutes from the February 7, 2024 special EBOD meeting. Motion passed.**

NEW BUSINESS

Order of business: WGRF 2025 Facility Contract

- **Discussion was held concerning several details of the contract including the following –**
 - **Provisions for contestant refreshments (water, bananas)**
 - **Bucking Chutes**
 - **Cost of stalls, shavings, internet**
- **President Brian Helander to follow-up**

Order of business: WGRF 2025 Hotel Contract

- **Discussion was held concerning several details of the contract including the following –**
 - **Room rates**
 - **Resort fee**
 - **Ballroom space for Royalty Competition**
- **President Brian Helander and Roger Bergman to follow-up**
- **President Brian Helander stated the goal was to have everything worked out before the 2nd Quarter EBOD meeting in Denton, Texas.**



***International Gay Rodeo Association
Meeting Minutes***

Order of business: WGRF 2024 Facility Contract

- **Discussion was held concerning several details of the contract including the following –**
 - **Space for Royalty Competition**
 - **Dates in contract need to be updated to include October 24th**
 - **President Brian Helander's name needs to be on signature line**
 - **Stage size**
- **A motion was made by Robert Thurtell to approve signing of the contract provided the total cost does not exceed \$11,500 and was seconded. Motion passed. If total contract will exceed \$11,500, a special EBOD meeting will be called.**

Order of business: IGRA Annual 501(c)(3) Report

- **Discussion was held concerning filing the report including the following –**
 - **Requirement to post meeting dates**
 - **Financial details to be added**
- **President Brian Helander expressed desire for report to be ready for Board approval at the 2nd Quarter EBOD meeting in Denton, Texas.**

Order of business: Other business

- **Discussion was held concerning updating Exhibits posted on the IGRA website**
- **Discussion was held concerning the need to transition to a new IGRA Webmaster including –**
 - **Possibilities of different ways to handle technical and audio/visual aspects for the 2024 IGRA Annual Convention**
 - **Transitioning of website posting duties to other individuals**

The meeting was adjourned at 809pm

**IGRA EXECUTIVE BOARD OF
DIRECTORS ROLL CALL
February 28, 2024**

ASSOCIATION		NAME	TRUSTEE	ALTERNATE
President	<i>PJ</i>	BRIAN HELANDER		
Vice President	<i>PV</i>	MICHAEL VROOMAN		
Secretary	<i>PJ</i>	GENE FRAIKES		
Treasurer	<i>PV</i>	DAVID HILL		
CGRA	<i>PV</i>	ROBERT THURTELL	X	
NGRA	<i>PV</i>	GUY PUGLISI	X	
RRRA	<i>PV</i>	SAMMY SIMPKIN	X	
	0			
30% = 1.8(2)		<i>Roger Bergman</i>	<i>Guest</i>	
		<i>Frank M. Gant</i>	<i>Guest</i>	



CANADIAN COUNTY
EXPO & EVENT CENTER

Canadian County Expo & Event Center
MAIN EMAIL davism@canadiancounty.org

Proposal No.1317 2024 IGRA Finals

CLIENT	PROPOSAL TOTAL	PROPOSAL DATE
Chris Tobin IGRA	\$10,400.00	11/15/2023

Line Items

DATE	ITEM	QTY/HRS	UNIT COST	TAX	MRKP/DISC	TOTAL
10/23/2024	Load In Day Indoor Arena Rental This day will be reserved for load in and set up of the Indoor Arena.	2.00	\$600.00	--	--	\$1,200.00
10/26/2024	Indoor Arena Weekend Rental First weekend event day rental of Indoor Arena. • 45,800 sq. ft. trade show and event floor space. • 260' x 120' removable roping/event arena • Heated & Cooled(additional cost) • Client show office • Portable bleacher seating • State of the art sound system • 400 & 200 amp Show Switches	1.00	\$1,200.00	--	--	\$1,200.00
10/27/2024	Indoor Arena - Additional Day Rental Additional weekend event day rental of Indoor Arena.	2.00	\$950.00	--	--	\$1,900.00
--	Panel Use This charge will cover the rental and set-up/tear down of panels in the Indoor Arena as requested prior to the event.	1.00	\$600.00	--	--	\$600.00
--	Footing Management RATE PER SHOW DAY Footing preparation and management by experienced operator employed by the CCEXPO. 10' Arena Werks Elite (400 Gallons of water on board) or 9' Ground Hog (No water on board)	2.00	\$250.00	--	--	\$500.00
--	Janitorial Service Per Day	2.00	\$300.00	--	--	\$600.00

Our facility will provide Janitorial service on event days. This charge also covers post event power washing and trash removal of arena apron.

--	Warm Up/ Riding Arena Rental Rental of the 100 x 100 warm up/riding arena included with rental of Indoor Arena. Other cost may apply based on customers needs.	2.00	\$0.00	--	--	\$0.00
--	Outdoor Arena Rental Rental of the Outdoor 250' x 125' removable roping/ event arena.	2.00	\$450.00	--	\$-900.00	\$0.00
--	Pavilion Rental Pavilion rental included with rental of stalls. Rate discounted with rental of additional facility spaces. Other cost may apply based on customers needs. • 16,800 sq. ft. event floor space. • Sound system	2.00	\$0.00	--	--	\$0.00
10/25/2024	Event Center Weekend Rental First event day rental of Event Center. • 18,288 sq. ft. trade show and event floor space • Rigging Grid & Show Switches • State of the art sound system • Tables & Chairs for up to 200 included(additional seating available upon request) • Podium included	1.00	\$1,600.00	--	\$-400.00	\$1,200.00
--	Event Center Additional Day Rental Additional Day of the Event Center October 26th, 2024 October 27th, 2024	2.00	\$1,200.00	--	\$-600.00	\$1,800.00
--	Facility Dumpster Use This charge will cover use of all facility dumpsters during your rental dates.	1.00	\$600.00	--	--	\$600.00
--	Arena AC/Heat Use Climate controlled option available (\$400 additional each day).	2.00	\$400.00	--	--	\$800.00
--	Stall Rental Nightly rate for our 10 x 10 stalls. • 96 available (additional stalls can be arranged upon request) • Facility requirement of 2 bags of shavings per stall • Includes setup and cleaning	--	\$25.00	--	--	\$0.00

--	RV Slip Rental Per night/per trailer RV slip rental(promoters rate). • 28 RV slips • 50AMP, 30AMP, 110V electrical connections • water and a dump site on location	--	\$35.00	--	--	\$0.00
--	Stage Rental Rate per sq. foot of stage rental. • Includes setup & tear down • Striking is available at an additional cost To be added to the invoice once size of stage is determined.	--	\$4.00	--	--	\$0.00

PROPOSAL TOTAL	
Cost	\$12,300.00
Tax	\$0.00
Mrkp/Disc	\$-1,900.00
Total	\$10,400.00

CLIENT MESSAGE

-\$1000 non-refundable rental deposit is required to any date to be held. DO NOT consider your date booked until you have made this payment.

-An insurance binder (minimum of 1 million dollars in coverage) is required for all events naming Canadian County EXPO & Event Center as additional insured.

-By making a payment to Canadian County EXPO & Event Center; you agree you have received, read, understood and agree to all terms and conditions of the use policy of the Canadian County EXPO & Event Center.-Final Payments: Balance of events is due at load in time via cash or check (Whichever is specified).

-Sound system included with rental (1-2 Wireless microphones. Additional needs may incur additional cost for AV Tech)

-Tractor included with drag. (Customer must provide insurance binder and driver must be approved by Director of EXPO & Event Center)

-Tie UPS etc: No animals tied to panels (Promoter is fined if promoters customers tie up to panels) So please make sure you police your customer. Its dangerous, so please keep it from happening.

-Arena Floors prepared by EXPO & Event Center for event start. Dirt work or drags during the event are the responsibility of the customer unless other arrangements are made and the cost of a driver is billed to customer.

-Announcer stand included.

-WIFI included in rental

-ATM is on site at Event Center (Provided by Banc1st)

-Concessions & Catering: The EXPO & Event Center provides all concession & Catering sales inside the Arena and Event Center. Food trucks are allowed under certain circumstances, contact our office for approval. Customer is required to contact B-Rays directly for catering needs well in advance for their event (918) 448-6051. Failing to contact them in time and

securing their services will result in your event not having catering services.

-Alcohol: Alcohol can be served and sold at private events. All private events must use Top Shelf Bartending (405)664-6634 or tshelfbartending@gmail.com or B-Rays BBQ. Promoter is fined if the promoters customer brings outside Alcohol into our building, so police this with your staff or hire security to police it for you. Customers and promoters are responsible for scheduling, booking, paying deposits and final payments to alcohol provider. Bookings must be made several weeks or even months in advance. If not booked in time, you will not be allowed to sell or serve alcohol at your event. If booked, a copy of the Special Event Permit MUST be provided to the Canadian County Expo & Event Center prior to beginning of the event.

-Our Partner Hotel is Home 2 Suites in El Reno, OKP: 405 295 2990 F: 405 295 2991 E: ginger.thompson@hilton.com

SIGNATURES

By: Chris Tobin	Date Signed	Signer IP Address
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